

شروط شغل الوظائف

الإدارية العليا وهيئات التدريس والوظائف الإدارية والفنية

بمدارس النيل المصرية بفروع:

(القاهرة الجديدة – الشروق – دمياط الجديدة – السادات – أسيوط الجديدة – طيبة الجديدة – أسوان الجديدة)

2019 – 2020

Serial No.	The job vacancy	Years of Experience	Qualifications
1	School Principal	<ul style="list-style-type: none"> A minimum of (5) years teaching experience in international schools. A minimum of (5) years experience as a Principal, an Assistant Principal, or any similar leadership position involving administrative duties in Education. 	<ul style="list-style-type: none"> Ideally, a Master's Degree preferably in Education, Leadership or Educational Management or a BA /BSC in Education or educational subject. Excellent spoken and written competency in English. High competency in ICT.
2	School Assistant Principal	<ul style="list-style-type: none"> A minimum of (3) years teaching experience in international schools . A minimum of (3) years experience as a Principal, an Assistant Principal, or any similar leadership position involving administrative duties in Education. 	<ul style="list-style-type: none"> Ideally, a Master's Degree preferably in Education, Leadership or Educational Management or a BA /BSC in Education or educational subject. Excellent spoken and written competency in English. High competency in ICT.
3	KG Coordinator	<ul style="list-style-type: none"> A minimum of (4) years teaching experience in international schools ideally in KG or lower primary. A minimum of (2) years as a coordinator or a Head of Department preferably in KG 	<ul style="list-style-type: none"> A BA /BSC Degree in Kindergarten Education or Education or Educational subject. Excellent command of spoken and written English is essential. High competency in ICT is essential.

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4	KG teacher of English	<ul style="list-style-type: none"> A minimum of (2) years experience in teaching KG or lower primary. Teaching in international schools is an advantage. 	<ul style="list-style-type: none"> A BA /BSC Degree in English, Bachelor of Arts (English department), Bachelor of Education (English Department) or any relevant bachelor. Spoken English proficiency is an advantage. High competency in ICT.
5	KG teacher of Arabic مدرس لغة عربية رياض اطفال	<ul style="list-style-type: none"> خبرة سنتان في تدريس رياض الاطفال، أو تدريس السنوات الثلاث الاولى من المرحلة الابتدائية 	<ul style="list-style-type: none"> مؤهل جامعي تربوي عالي، ليسانس آداب تربوية شعبة رياض أطفال أو خريج كليات رياض الأطفال أو حاصل على مؤهل تربوي من المعهد العالي لدراسات الطفولة. لديه مهارات تكنولوجيا الاتصالات والمعلومات (الحاسب الالى إجادة اللغة الانجليزية ميزة تفضيلية.
6	KG co-teacher of English	<ul style="list-style-type: none"> Teaching experience is an asset. 	<ul style="list-style-type: none"> A BA /BSC Degree in English, Bachelor of Arts (English department), Bachelor of Education (English Department) or any related bachelor. Spoken English proficiency is an advantage. High competency in ICT.
7	KG co-teacher of Arabic مساعد مدرس لغة رياض اطفال عربية	<ul style="list-style-type: none"> يفضل من لديه خبرة في التدريس 	<ul style="list-style-type: none"> مؤهل جامعي تربوي عالي، ليسانس آداب تربوية شعبة رياض أطفال أو خريج كليات رياض الأطفال او مؤهل جامعي تربوي عالي، أو مؤهل جامعي عالي + دبلوم في التربية في التخصص. لديه مهارات تكنولوجيا الاتصالات والمعلومات (الحاسب الالى إجادة اللغة الانجليزية عامل تفضيلي.
8	PE teacher مدرس تربية بدنية	<ul style="list-style-type: none"> A minimum of (2) year teaching experience, ideally in international or language schools. Experience with young children is an advantage. 	<ul style="list-style-type: none"> A BA /BSC Degree in Physical Education. Additional coaching certificates is an advantage. Spoken English proficiency is an advantage. High competency in ICT.

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9	Music Teacher مدرس تربية موسيقية	<ul style="list-style-type: none"> A minimum of (2) year teaching experience, ideally in international or language schools. 	<ul style="list-style-type: none"> A BA /BSC Degree of Music Education. Spoken English proficiency is an advantage. Ability to use ICT in music lessons is essential. Ability to play the piano/ keyboard in public is preferred. Ability to teach a variety of instruments is an advantage.
10	Art Teacher مدرس تربية فنية	<ul style="list-style-type: none"> A minimum of (2) year teaching experience, ideally in international or language schools. 	<ul style="list-style-type: none"> A BA /BSC Degree in Fine Art/Art Education. Ability to incorporate design is an advantage. Ability to use ICT in Art lessons is essential. Spoken English proficiency is an advantage.
11	School Nanny	<ul style="list-style-type: none"> يفضل من لديها خبرة سابقة في التعامل مع الاطفال 	<ul style="list-style-type: none"> او مؤهل أعلى دبلوم متوسط
12	Teacher of English	<ul style="list-style-type: none"> A minimum of (2) years teaching English ideally in lower primary. Teaching in International or language schools is a must. 	<ul style="list-style-type: none"> A BA /BSC Degree in English, bachelor of Arts (English department), Bachelor of Education (English Department) or any relevant bachelor. Spoken English proficiency is an advantage. High competency in ICT.
13	Teacher of Arabic مدرس لغة عربية	<p>خبرة سنتان في التدريس للسنوات الثلاث الاولى من المرحلة الابتدائية (يفضل في المدارس التي تدرس مناهج دولية أو مدارس اللغات)</p>	<ul style="list-style-type: none"> مؤهل جامعي تربوي عالي، ليسانس آداب أو تربية شعبية لغة عربية أو خريج كليات دار العلوم أو اللغة العربية مع الحصول على مؤهل تربوي . إجادة اللغة الانجليزية ميزة تفضيلية. لديه مهارات تكنولوجيا الاتصالات والمعلومات (الحاسب الالى)
14	Co-Teacher of English	<ul style="list-style-type: none"> A minimum of (1) years teaching English ideally in lower primary. <p>Teaching in International or language schools is an advantage.</p>	<ul style="list-style-type: none"> A BA /BSC Degree in English, bachelor of Arts (English department), Bachelor of Education (English Department) or any relevant bachelor. Spoken English proficiency is an advantage. High competency in ICT.

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15	Co-Teacher of Arabic مساعد مدرس لغة عربية	خبرة سنة في التدريس للسنوات الاولى من المرحلة الابتدائية	<ul style="list-style-type: none"> • مؤهل جامعي تربوي عالي، ليسانس آداب أو تربوية شعبة لغة عربية أو خريج كليات دار العلوم أو اللغة العربية مع الحصول على مؤهل تربوي . • إجادة اللغة الانجليزية ميزة تفضيلية. • لديه مهارات تكنولوجيا الاتصالات والمعلومات (الحاسب الالى)
16	Science Teacher	<ul style="list-style-type: none"> • A minimum of (2) years teaching experience in science in lower primary. ideally in international or language schools. 	<ul style="list-style-type: none"> • A BA /BSC Degree, Bachelor of Science or any relevant degree. • Spoken English proficiency is a must. • High competency in ICT. • Postgraduate diploma and science laboratory experience is an advantage.
17	Math Teacher	<ul style="list-style-type: none"> • A minimum of (2) years teaching experience in lower primary. ideally in international or language schools. 	<ul style="list-style-type: none"> • A BA /BSC Degree in Mathematics or relevant degree. • Spoken English proficiency is an advantage. • High competency in ICT.
18	Social Studies Teacher	<ul style="list-style-type: none"> • A minimum of (2) years teaching experience in social studies. Ideally in international or language schools. 	<ul style="list-style-type: none"> • A BA /BSC Degree in Arabic Social Studies. Post Graduate Certificate in Education is an asset. • Spoken English proficiency is an advantage. • High competency in ICT.
19	ICT Teacher	<ul style="list-style-type: none"> • A minimum of (2) years teaching experience, ideally in international or language schools. 	<ul style="list-style-type: none"> • Ideally a BA /BSC degree in ICT Education or any relevant University Degree. • Spoken English proficiency is an advantage. • High competency in ICT.
20	Teacher of French	<ul style="list-style-type: none"> • A minimum of (2) years teaching French ideally in lower primary. • Teaching in International or language schools is a must. 	<ul style="list-style-type: none"> • A BA /BSC Degree in French, bachelor of Arts (French department), Bachelor of Education (French Department) or any relevant bachelor. • High competency in ICT.

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21	School Psychologist	<ul style="list-style-type: none"> A minimum (2) years of experience as school psychologist or school psychological counsel. 	<ul style="list-style-type: none"> A BA /BSC degree in Psychology or related bachelor. Spoken English proficiency is an advantage. High competency in ICT.
22	Receptionist	<ul style="list-style-type: none"> A minimum of (1) year of experience in ideally in international or language schools. 	<ul style="list-style-type: none"> A BA /BSC Degree in various areas with preference to ICT, English, Mass Media, Communications &Public Relation. Excellent spoken English and Arabic essential, as well as the ability to translate verbally. High competency in ICT.
23	Accountant محاسب	<ul style="list-style-type: none"> A minimum of (2) years accounting experience preferably in schools. 	<ul style="list-style-type: none"> A BA /BSC degree in Accounting. A minimum of 1 year auditing experience is essential. The necessary ICT skills, preferably with a certificate, required for the job including ability to produce financial reports electronically. Spoken English proficiency is an advantage
24	Student Affairs Specialist اخصائى شئون طلاب	<ul style="list-style-type: none"> A minimum (2) years students affairs experience preferably in schools. 	<ul style="list-style-type: none"> A BA /BSC degree in law is ideal /any other related university degree. Spoken English proficiency is an advantage. High competency in ICT.
25	HR Specialist اخصائى موارد بشرية	<ul style="list-style-type: none"> A minimum (2) years HR experience preferably in schools. 	<ul style="list-style-type: none"> A BA /BSC degree in law is ideal /any other related university degree. Spoken English proficiency is an advantage. High competency in ICT.

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26	School Nurse ممرضة	<ul style="list-style-type: none"> A minimum (2) years nurse experience preferably in schools. 	<ul style="list-style-type: none"> A BA /BSC degree in Nursing ideally/ five-year Technical Nursing Diploma. CPR & First Aid certificates. Spoken English proficiency is an advantage. ICT proficiency required. Qualifications approved by the Egyptian Ministry of Health. Valid Certificates and 2 References must be provided.
27	Head of Ancillary رئيس قسم الخدمات المساعدة	<ul style="list-style-type: none"> A minimum of (3) years experience in the same position. ideally in international or language schools. 	<ul style="list-style-type: none"> Any BA /BSC degree in Business Administration or law or any relevant degree. Spoken English proficiency is an advantage. High competency in ICT.
28	Bus Matron مشرف حافلة مدرسية	<ul style="list-style-type: none"> يفضل من لديه خبرة 	<ul style="list-style-type: none"> دبلوم متوسط او مؤهل أعلى
29	ICT Technician	<ul style="list-style-type: none"> A minimum of (2) years experience, ideally in international or language schools. 	<ul style="list-style-type: none"> A BA /BSC degree in a computer or related field ideally. Certification/licenses in computer systems e.g. Microsoft MCP A web design experience and/or ability to service & maintain networks is an asset. Spoken English proficiency is an advantage. High competency in ICT.
30	Librarian أمين مكتبة	<ul style="list-style-type: none"> A minimum of (3) years experience in the same position. ideally in international or language schools. 	<ul style="list-style-type: none"> A BA /BSC Degree in Arts (Library department). Spoken English proficiency is an advantage. High competency in ICT.
31	Science lab Assistant	<ul style="list-style-type: none"> A minimum of (3) years experience in the same position. ideally in international or language schools. 	<ul style="list-style-type: none"> A BA /BSC degree in science is essential. Computer skills. Good command of spoken English is an asset.
32	Hall Monitor	<ul style="list-style-type: none"> يفضل من لديه خبرة. 	<ul style="list-style-type: none"> بكالوريوس تربية رياضية او خدمة اجتماعية او مؤهل ذو علاقة.